

# Privacy Policy

**Effective Date:** June 24, 2024

**1. Introduction** At A Place for Me Counseling and Coaching, your privacy is paramount. This Privacy Policy outlines how we collect, use, disclose, and protect your personal information when you visit our practice or use our services.

## 2. Information We Collect

- **Personal Information:** Name, contact details, date of birth, health information, and payment details.
- **Usage Data:** Information on how you interact with our services.

## 3. How We Use Your Information

- **Provision of Services:** To provide, manage, and improve our mental health services.
- **Communication:** To communicate with you regarding appointments, treatment plans, and other relevant information.
- **Billing and Payments:** To process payments for our services.

## 4. Disclosure of Information

- **With Your Consent:** We will only share your information with third parties with your explicit consent.
- **For Treatment:** We may share your information with other healthcare providers for your treatment.
- **Legal Requirements:** We may disclose your information to comply with legal obligations or protect our rights.

**5. Data Security:** We implement appropriate physical, technical, and administrative measures to protect your personal information from unauthorized access, use, or disclosure.

## 6. Your Rights

- **Access and Correction:** You have the right to access and request correction of your personal information.
- **Withdraw Consent:** You may withdraw your consent for us to use your information at any time, subject to legal or contractual restrictions.
- **Complaints:** If you have concerns about your privacy, you can contact us, and we will address your concerns promptly.

**7. Contact Us:** If you have any questions about this Privacy Policy or our privacy practices, please contact us at [info@aplaceformecoocounseling.com](mailto:info@aplaceformecoocounseling.com)

**8. Changes to This Policy:** We may occasionally update this Privacy Policy. Any changes will be posted on our website, and the effective date will be updated accordingly.

Thank you for trusting A Place for Me Counseling and Coaching with your mental health care needs. Your privacy is our priority.